1355 Broad Street
Regina, SK S4R 7V1
(306) 787-4056
1-800-667-7526
(306) 787-4199 (Fax)

RELEASE OF FUNDS REQUEST FORM for Organizations receiving Multi-year Grants (Years 2 and 3)

***Check applicable program*:**

❑ **Professional Arts Organizations Program – Multi-year Grants:** ❑ **Year 2** ❑ **Year 3**

❑ ***SaskFestivals*** **Grant Program – Multi-year Grants:** ❑ **Year 2** ❑ **Year 3**

- **The Release of Funds Report is due no later than 60 days before the beginning of the organization's fiscal year**
- **Submit the final report to:** **Saskatchewan Arts Board**
  1355 Broad Street *or* **417 – 24th Street East**
  Regina, SK S4R 7V1 **Saskatoon, SK S7K 0K7**

PART 1: GRANT RECIPIENT INFORMATION	
Organization Name:	
Mailing Address: ❑ ***Changed since last correspondence***	
Contact Name:	
Contact Phone:	**Contact E-mail:**
PART 2: GRANT INFORMATION	
Grant ID No.:	
Grant Fiscal Year: From ***(Day/Month/Year)*** **to** ***(Day/Month/Year)***	
PART 3: RELEASE OF FUNDS REQUIREMENTS	

To release funds for Year 2 or Year 3:

1. **All organizations will submit the following to the Saskatchewan Arts Board: an updated program plan for the next fiscal year and a written description of any major changes to the organization's operational environment for the relevant period**
2. **All organizations, *except book and periodical publishers*, will:**
   - **provide the following information electronically through the Canadian Arts Database/Données sur les arts au Canada (CADAC): the original budget proposed for the next fiscal year and a revised budget that includes explanations of major variances from the prior year**
   - **submit a printed copy of the CADAC Financial Form to the Saskatchewan Arts Board**
3. **Book and periodical publishers will submit the following to the Saskatchewan Arts Board: all items listed in #1 above, the original budget proposed for the next fiscal year and a revised budget that includes explanations of major variances from the prior year.**

PART 4: DECLARATION

I certify that the information contained in this report is accurate and complete.

Signature **Date**