1355 Broad Street
Regina, SK S4R 7V1
(306) 787-4056
1-800-667-7526
(306) 787-4199 (Fax)

YEAR-END REPORT
for Organizations receiving Multi-year Grants

***Check applicable program*:**

- ❑ **Professional Arts Organizations Program – Multi-year Grants**
- ❑ ***SaskFestivals* Grant Program – Multi-year Grants**

- **Year-end reports are due no later than 120 days after the end of the organization's fiscal year**
- **Submit the final report to:** **Saskatchewan Arts Board**
  1355 Broad Street *or* **417 – 24th Street East**
  Regina, SK S4R 7V1 **Saskatoon, SK S7K 0K7**

PART 1: GRANT RECIPIENT INFORMATION

Organization Name:

Mailing Address: ❑ ***Changed since last correspondence***

Contact Name:

Contact Phone: | **Contact E-mail:**

PART 2: GRANT INFORMATION

Grant ID No.:

Grant Amount Received: **$**

Grant Fiscal Year: **From** ***(Day/Month/Year)*** **to** ***(Day/Month/Year)***

PART 3: YEAR-END REPORT REQUIREMENTS

1. **All organizations will submit the following to the Saskatchewan Arts Board: a copy of the annual or program report, a list of current staff members and a list of current board members, if applicable**
2. **All organizations, *except book and periodical publishers*, will:**
   - **provide the following information for the completed year electronically through the Canadian Arts Database/Données sur les arts au Canada (CADAC):**
     - **actual financial information entered in the Financial Form**
     - **statistical information entered in the Statistical Report**
     - **financial statements/review scanned and uploaded as required**
   - **submit the following to the Saskatchewan Arts Board: printed copies of the CADAC Financial Form, Statistical Report and the financial statements/review**
3. **Book and periodical publishers will submit the following to the Saskatchewan Arts Board: all items listed in #1 above, actual financial information, Statistical Report and financial statements/review.**

PART 4: DECLARATION

I certify that the information contained in this report is accurate and complete, and that the grant has been fully spent for the purposes outlined in the Saskatchewan Arts Board's grant notification letter.

Signature **Date**